Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	- mestion
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	√

Section one: About your organisation

[_/]	Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be
V	runding with the relevant Development Officer (this is a requirement of all CEF
	funding applications). Contact details for both Development Officers can be
	viewed on the Selby District Council website.

Q1.1 Organisation name

Burton Salmon Village Hall Management Committee		-

Q1.2 Organisation address

What is your organisation's regi	stered address, including postcode?
Village Hall, Main Street Burton Salmon LS25 5JS	
Telephone number one	Email address (if applicable)
07900 861851	jeff.greene03@gmail.com
Telephone number two	Web address (if applicable)
10977 675417	

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

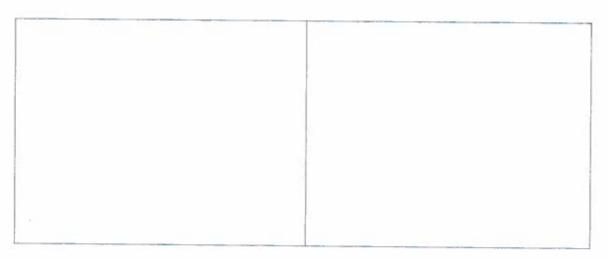
Title	Forenames (in full)	Surname
Mr	Jeffrey Michael	Greene
Position or	job title	THE REPORT OF THE PARTY OF THE
Chairman		

Q1.4 Organisation type

What sector does your organisation fit into?

	11111111	0.000	
Social enterprise			

Charity			√		
Voluntary	or community	group			
Other	Please de	scribe			
When wa	s your organi	isation set up?			
Day		Month	September	Year	2018
Q1.5 Refe	erence or regi	istration numb	ers		
Charity n	umber	1169416		e ar yan	
Company	y number			u yille d	
Other (pl	ease specify)				
please tick	this box and se		nd not registered v your governing do ation.		
Q1.6 ls y	our organisat	ion VAT registe	ered?		
Yes	No √				
			used to support Revenue and Cus	•	on VAT
		er bodies that ding other CEF	you have, or pl <u>'s</u>	an to apply	to for funding
Nar	ne of Body / 0	Organisation	Fundin	g Awarded/f	Requested*



*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

Section to	wo: Project Brief	CEIDV
sort takes place. This is be	completed before any activity of any ecause the Brief is the document that agers the development of the Business	SELBY DISTRICT COUNCIL
Project Name	Furniture Upgrade	
Project Manager	Jeff Greene	
Document Author (if different from Project Manager)		
Organisation Name	Burton Salmon Village Hall Man	agement Committee

Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project-detail any consultation, statistics or reports that back up for project brief.

Comfortable chairs and sufficient usable tables. Existing furniture is very old (40+ years), dilapidated and no longer fit for purpose. Our village hall is now in regular use by all age groups and furniture feed back is very negative. Every time we hold a function in the hall, tables have to be fetched from elsewhere.

Details of the ProjectPlease list the details of your project

Complete replacement of existing furniture and purchase of additional tables to fit with current requirements.

This will ensure we have sufficient furniture going forward.

Project Objectives

	vhat will the project deliver, or what changes will it bring about and how are these linked to the CEF's community development plan (CDP) for the area?
Villag	e Hall will become more usable, attractive and comfortable.
0	enefits outline any key financial or non-financial benefits the project will deliver and how this will impact the formunity.
	at bookings, being able to attract different types of bookings. dence that hirers of the hall will be impressed with facilities.
0	roject Approach / Delivery Options utline any initial ideas for how the project might be delivered including external delivery, consultants, overnance arrangements etc.
Purch	nase online once sufficient funds have been secured.
P	roject Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

One week from order to completion.

Phases: securing funds, ordering, relocation of existing furniture and delivery of new furniture

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- Costs -
- 8 Foldable stackable tables £873.60 inc VAT

48 Moulded stacking chairs £1281.60 inc VAT

Total Cost £2155.20 inc VAT

BSVH contribution £300

Funding request is for the remainder £1855.20

People

No people costs

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

CEF project fund

KISKS / ISSUES

	Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.
No	ne identified
	Links and Dependencies Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?
No	